

## CCPA - CHECK WRITING AND DEBIT CARD SERVICE AGREEMENT

Terms and Conditions

## **CHECK WRITING SERVICES TERMS AND CONDITIONS**

Check writing Authorization. If you have requested check writing privileges for your brokerage account ("Account"), your Broker and COR must first approve your application. By requesting the check writing privilege, you authorize COR and the Bank to honour and pay checks drawn on your Account. You appoint the Bank as your agent for the purposes of this CCPA Agreement. The Bank is authorized upon presentment of checks to transmit such checks or payment information derived from such checks to withdraw funds in the Account in an amount sufficient to pay such checks and to effect their payment. You also agree that the Bank may honour electronic payments to and from the Account as authorized by you, when such payments are processed in accordance with law and the applicable payment systems rules. By requesting the check writing privilege, you authorize COR and the Bank to withdraw funds in the Account to pay a check or other such electronic debit. Withdrawal of funds is always subject to the acceptance of the Bank, COR or vendors. Both COR and the Bank may refuse any withdrawal that you attempt on checks or other forms not approved by COR and the Bank or by any method not specifically permitted. COR and the Bank reserve the right to terminate your check writing privileges in their sole discretion at any time. COR may amend the CCPA Agreement terms and conditions at any time. Upon receipt of notification, relevant amendments will be binding on you and the Account. Further, it is agreed that payments made from the Account under this CCPA Agreement are governed by the laws, including the Uniform Commercial Code, as enacted in the State of Missouri, as amended from time to time.

**Sufficient Funds**. By requesting the check writing privilege, you agree that you will not write checks or authorize other electronic debits on your Account in amounts exceeding the amount of funds in the Account and available for payment at the time the check or debit is presented. If a check or debit causes your Account to be less the amount of available funds at the time presented, the check or debit will be returned unpaid and marked to indicate insufficient funds and a returned item fee will be charged against your Account.

**Authorized signers**. Your signature(s) as represented on this application will serve as a signature card for participation in check writing services. In providing such signature(s), you represent and warrant that each signature set forth therein is a genuine representation of each respective signer. Only one signature will be required to authorize each check.

**Indemnification**. By requesting the check writing privilege, you agree to indemnify and hold harmless COR, its agents, vendors, and affiliates, the Bank, and any of their affiliates, directors, officers, employees and agents, from and against any loss, claim or liability that arises in connection with the processing, clearing, payment or dishonour of any check written or other electronic debit authorized by the authorized signer(s) or reasonably believed to have been written or made by the authorized signers. In the event COR, its agents, vendors, and affiliates, or the Bank is deemed liable for any unauthorized payment or any failure to honour a stop payment order that has been properly given, such liability shall not exceed the face amount of the check or other payment improperly made.

Account statements. By requesting the check writing privilege, you agree to examine your account statements promptly when received and to notify your Broker promptly, and at most within thirty (30) days of receipt of a statement, of any checks charged against the Account that you did not write and of any other errors, omissions, alterations, forgeries or other fraudulent occurrences. Failure to notify your Broker within that time will preclude any claim against COR, its agents, vendors, and affiliates, the Bank and any of their affiliates, directors, officers, employees and agents by reason of any unauthorized or missing signature, alteration or error of any kind.

**Copies of cancelled checks**. Copies of checks that have been paid against your account will not be returned to you. At your Broker's request, COR shall provide copies of checks paid against the Account or other Account documentation, provided such checks or documents are available under the Bank's record retention policy. A processing fee will apply.

**Loss of checks**. By requesting the check writing privilege, you agree to notify your Broker promptly, within 24 hours after discovering the loss or theft of any of your checks or your check book. You agree further, to report a theft of your checks or check books promptly to the police, to obtain a copy of the police report resulting from your report and to provide a copy of such police report to your Broker and/or COR upon request.

**Stop Payments**. To request a stop payment, contact your Broker. You must provide the following information: check writing account number; amount; Check number; name of party to be paid; date; and your name and address. Stop payment orders are valid for six months from the date submitted to the Bank, unless you renew the order for an additional 6 months. A request to reverse a stop payment order must be directed to your Broker. Stop payment orders are subject to the current charge for that service.

Cooperation in event of fraud. By requesting the check writing privilege you agree that, in the event of any fraudulent occurrence in your Account, including, but not limited to, the writing of forged checks against your Account, the altering of checks written against your Account, or the forging of endorsements on checks written against your Account, you will report such fraudulent occurrence promptly to the police, obtain a copy of the police report resulting from your report and provide a copy of such police report to your Broker and/or COR upon request. Further, you will cooperate with the police, your Broker and/or COR, vendors, and affiliates of the Bank, and any of its agents in any investigation of such fraudulent occurrence, and you will complete and swear required affidavits promptly, accurately and thoroughly. You understand that, if you fail to do any of these things, you may encounter delays in regaining access to assets in your Account.

COR Clearing, LLC Contact Information:

COR Clearing. LLC 1200 Landmark Center, Suite 800 Omaha, NE 68102-1916 or call (866) 774-0218

## **ELECTRONIC FUND TRANSFER ACT DISCLOSURES**

Automated Clearing House ("ACH") debit entries will be accepted for Accounts that have elected the check writing redemption privilege. An example of an ACH debit is a transaction in which you have given your insurance company or health club the right to withdraw your monthly payment from your Account. Sometimes, you may give a merchant from whom you wish to purchase goods the right to convert your check to an ACH debit. You may also authorize a third party to initiate an individual payment in a specific amount from your Account by providing your account information and authorization to such third party via the Internet or telephone. The important information and disclosures set forth below apply to such electronic fund transfers and the Accounts to which they are made.

**Use of account numbers**. Upon receipt of an ACH debit referencing your account number, you authorize COR and the Bank to withdraw funds from your Account to pay the amount to the third party originating the debit. You agree that COR and the Bank will make the payment on the basis of the account number that you provide to your merchant and will not compare this account number with the name on the Account. Neither COR nor the Bank or any other person or system handling the transaction is required to determine if there is a discrepancy between the name and the account number shown on the transfer instructions.

**Sufficiency of account balance**. The payment of any ACH debit entry will be subject to sufficient funds being available in the designated Account; an ACH debit entry will not be honoured if sufficient funds are not available. You agree not to initiate or authorize any ACH debit entry transaction on your account in amounts exceeding the balances in your Account. COR and the Bank may refuse to honour ACH debit entry transactions whenever the right of redemption or withdrawal has been suspended or postponed or whenever the Account is otherwise impaired. Your Account statement will show ACH debit entries to your Account; you will not

receive any other separate notice. (Merchants are permitted to convert your checks into ACH debits only with your prior consent.)

Preauthorized transfers originated by third parties. You may authorize payment of a specific amount to be made from your Account directly by COR and the Bank to third parties on a continuing periodic basis. To arrange for this service, you should contact the person or company you will be paying. Any preauthorized transfers will be subject to sufficient Account balances being available in the designated Account. A preauthorized transfer will continue to be made from the Account in the same amount and frequency as initially established until you terminate the preauthorized transfer instructions with the person or company whom you have been paying. If regular preauthorized payments may vary in amount, the person or company you are going to pay should tell you ten (10) days before each payment will be made and how much the payment will be. If you wish to terminate the periodic preauthorized transfers, you should do so with the person or company to whom you have been making payment.

In case of errors or questions about your transactions. Call your Broker if you think your statement is wrong or shows an improper transfer or if you need more information about a transfer listed on the statement. Normal business days are Monday through Friday except holidays. Your Broker must hear from you no later than sixty (60) days after the problem or error first appeared. Failure to notify within sixty (60) days after the posting date of the transaction may result in additional funds being lost. When reporting the error you must provide the following information: your name, account number, description of the error or the transfer you are unsure about, and the dollar amount of the suspected error. Your Broker will require that you send your complaint or questions in writing within ten (10) business days. If it is determined an error occurred, corrective action will be taken. If more time is required, however, it may take up to 90 days to investigate your complaint or question. Requests that are provisionally credited to your Account will be determined within ten (10) business days for the amount you think is in error so that you will have the use of the money during the time it takes COR to complete the investigation. If you fail to submit your complaint or questions in writing within ten (10) business days your Account may not be credited or provisional credit previously applied will be removed. You will receive the results within three (3) business days after the investigation is completed. If there was no error you will receive a written explanation. You may ask for copies of documents that were used in the investigation.

Liability. In the event of failure to complete a transfer from your Account on time or in the correct amount according to the applicable agreement with you, COR or the Bank may be liable for your losses or damages. COR and the Bank will not be liable to you if (i) there are not sufficient funds available in your Account, (ii) circumstances beyond our control (such as fire or flood or malfunction of equipment) prevent the transfer, (iii) you or another shareholder or customer have supplied a merchant with incorrect Account information, or (iv) a merchant has incorrectly formulated an ACH debit entry. Any resulting liability shall not exceed the amount of the transfer in question. Neither COR nor the Bank will be liable in any instances involving negligence or wilful misconduct on the part of any parties involved in the transaction in question.

**Disclosures of information to third parties**. COR and the Bank will disclose information to third parties about your Account or the transfers you make: (1) where it is necessary for completing the transfers, (2) in order to verify the existence or condition of your Account for a third party such as a credit bureau or a merchant, (3) in order to comply with government agencies or court orders, (4) in accordance with our respective privacy policies, or (5) if you have given written permission.

**Fees and charges**. Fees for services may apply to the Account. Please contact your Broker for more information.

CCPA Initial Fee (for VISA Debit & Checking or Checking ONLY)	\$60.00
CCPA Annual Fee	\$60.00
Initial Order of standard checks* (40 checks)	No Charge
Subsequent Orders* (100 checks)	\$35.00
Returned Checks	\$25.00
Stop Payments	\$20.00
Check research or copies	\$5.00
ATM Withdrawals	\$1.00
Foreign Transactions	currently 1% of the transaction or foreign fee received through VISA
Card Transaction Receipt Copy**	\$20.00
*Special order checks at cost	
** in addition to any third party fees	

**Governing law**. You acknowledge and agree that ACH debit entry transactions are governed by the rules of the National Automated Clearing Association ("NACHA") Operating Rules and any local ACH operating rules then in effect, and, if your account was opened primarily for personal, family or household purposes, by Regulation E of the Federal Consumer Financial Protection Bureau. The acceptance and processing of ACH debit entry transactions is established solely for your convenience, both COR and the Bank reserve the right to suspend, terminate or modify your ability to withdraw funds from your Account by ACH debit entry transactions at any time.

## **VISA DEBIT CARD APPLICATION AGREEMENT**

Each person signing the application for a Visa Debit Card (a "Card") above (an "Applicant") hereby applies to UMB Bank N.A. (the "Bank") for a card as set forth above.

If this request is approved by Bank and a Card is issued, each applicant understands that the Card(s) will be mailed to Applicant accompanied by an agreement (the "Cardholder Agreement") setting forth the terms and conditions governing the Card. Applicant understands and agrees that the Card and use of the Card will be governed by the Cardholder Agreement, as amended by the Bank from time to time.

Applicant understands and agrees that Bank may provide information about the Card and Applicant's use of a card to the company shown on this application, the applicable fund and other service providers, in order to process card transactions or otherwise provide card services.

IF THE ACCOUNT FROM WHICH DEBITS ARE TO BE MADE IS A JOINT ACCOUNT, ALL PERSONS NAMED ON THE ACCOUNT MUST SIGN THIS APPLICATION.

Note: COR and the Bank comply with section 326 of the USA Patriot Act. This law requires verification of certain information about you while processing your application.

For other service benefits, refer to the VISA card benefits brochure.